

# The Gables Owners Association

## Architectural Request Form

Name: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Email: \_\_\_\_\_

The Gables Board shall be obligated to answer any written request by a Unit Owner for approval for a proposed structural addition, alteration or improvement in such Unit Owner's unit within 30 days after such request, and failure to do so with the stipulate time shall constitutes a consent by the Board to the proposed structural addition, alteration or improvement.

If approved a copy of any required Town of Chapel Hill permits, including but not to building, plumbing, electrical or mechanical, must be provided to the Gables Owners Homeowners Association prior start of construction

**PLEASE DO NOT BEGIN ANY PROJECT WITHOUT BOARD APPROVAL**

**Request:** Please attach a detailed sketch or drawing to clarify request if necessary. Also, it is recommended that you notify your surrounding neighbors of your planned project.

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Estimated Start Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

**NOTE: When approved, the plan is valid for one year from date of Board approval. If plan is not implemented within one year, then the project must be resubmitted.**

Submit completed form and information to:

Allenton Management  
c/o Arnold Spell  
PO Box 3250  
Durham, NC 27715  
Email: arnolds@allenton.com

Plan Approved: \_\_\_\_\_

Plan Rejected: \_\_\_\_\_

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Gables Owners Association